



Shri Sangameshwar Education Society, Solapur
Kannada Linguistic Minority Institute

SANGAMESHWAR COLLEGE, SOLAPUR AUTONOMOUS

NAAC Accredited with 'A' Grade (III Cycle C.G.P.A. 3.39)

Affiliated to Punyashlok Ahilyadevi Holkar Solapur University, Solapur
SOLAPUR - 413 001. (MAHARASHTRA)

email: principal@sangameshwarcollege.ac.in

Post Box No.:52

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MINUTES OF THE FINANCE COMMITTEE MEETING

The 4th Finance Committee Meeting of Sangameshwar College, Solapur (Autonomous) was held on **26th July, 2023** at **5.00 pm** in Management Hall under the chairmanship of I/c. Principal Dr. R. V. Desai.

The following members attended the meeting.

1. Dr. R. V. Desai, I/c. Principal & Chairman, Finance Committee
2. CA Shrenik H. Shah, Finance & Accounts Officer, PAH Solapur University, Solapur
3. Dr. Ms. D. G. Karajgikar, Member
4. Prof. Dr. Ms. V. K. Purohit, Member Secretary, Finance Committee

Dr. R. V. Desai, I/c. Principal, extended a hearty welcome to all members of the finance committee meeting.

With the permission of the Chairman I/c. Principal Dr. R. V. Desai, the Finance Committee proceedings started.

The following issues were discussed and approved –

1) FC/MIN/2023-24/1: To confirm the minutes of the previous meeting held on 24th March, 2023

Prof. Dr. Ms. V. K. Purohit, Member Secretary, read the minutes of the previous meeting, which took place on March 24, 2023 in the Management Chamber, Sangameshwar College, Solapur. The members of the Committee approved and confirmed the same.

2) FC/MIN/2023-24/2: Approval for UGC Autonomous Grants Proposal of Rs. 15 lakhs for the year 2023-24 to be submitted to UGC, New Delhi

Prof. Dr. Ms. V. K. Purohit, Member Secretary, Finance Committee, presented the budgeted plan of Rs. 15 lakhs as UGC Grants for Autonomous College for the financial year 2023-24. The Member Secretary informed the members that the budgeted forecast of Rs. 15 lakhs for financial year 2023-24 was estimated considering actual expenditure incurred in financial year 2022-23 and projected plans for financial year 2023-24. She went on to say that the funds would be used for teacher orientation and re-training, course redesign and development of teaching/learning material,





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teacher capacity building, college building renovation and repairs, examination reforms, syllabus updates, honoraria for workshops, seminars and meetings, and the purchase of office supplies, teaching aids and laboratory equipment. The Finance Committee accepted the proposed UGC budget of Rs. 15 lakhs, with the overarching goal of improving teaching effectiveness. **(UGC Grants Proposal is separately enclosed vide Annexure 'A')**

Vote: All in favour

Resolved: Motion carried

3) FC/MIN/2023-24/3: Approval for Utilization of Budgeted Funds of 2022-23: UGC Grants for Autonomous Colleges Rs. 15 lacs

The Member Secretary informed the Finance Committee members that a proposal for UGC Grants to Autonomous Colleges budgeted at Rs. 15 lakhs for the financial year 2022-2023 was submitted to UGC (WRO) Pune on January 3, 2023. She informed the committee members that, as of now, the college has not received funds from the University Grants Commission (UGC) New Delhi for the financial years 2021-2022 and 2022-23. She went on to say that the college had submitted a follow-up letter to the UGC, New Delhi. The financial assistance of Shri Sangameshwar Education Society was accepted, resulting in the following expenses. She also provided an account of how the money was used.

The Member Secretary informed the member a Reallocation Budget was prepared as some expenses were more or less than the amount budgeted and approved at the previous Finance Committee Meeting, The Member Secretary also stated that the allocated amount for some expenses had exceeded the amount budgeted because of unforeseen expenses incurred in March 2023.

Vote: All in favour

Resolved: Motion carried





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UGC Grants for Autonomous Colleges – Utilization of Budgeted Funds 2022-23

| Receipts | Rs. | Payments | Budget approved in Finance Committee Meeting 2022-23 | Approved Budget Re-allocation Rs. 2022-23 | Actual Expenditure Rs. 2022-23 |
|-------------------------|---------|---|--|---|--------------------------------|
| UGC Grants (Receivable) | 1500000 | Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes | 0 | 0 | 0 |
| | | Orientation and re-training of Teachers | 5000 | 0 | 0 |
| | | Re-designing courses and development of teaching/ learning material | 230000 | 205000 | 209000 |
| | | Workshops, Seminars, Conference, Meetings (BOS, Academic Council etc.) | 300000 | 250000 | 249408 |
| | | Examination Reforms | 50000 | 0 | 0 |
| | | Furniture - Office, Classroom, Library & Laboratories, Knowledge Resource Centre | 200000 | 433000 | 434345 |
| | | Renovation and repairs not leading to construction of a new building | 360000 | 255000 | 254470 |
| | | Extension Activities | 7000 | 12000 | 11700 |
| | | Office equipment, teaching aids and laboratory equipment | 315000 | 331500 | 350899 |
| | | Guest Visiting Faculty | 20000 | 13500 | 13000 |
| | | Capacity Building for teachers | 10000 | 0 | 0 |
| | | Development of Area Study Programmes | 3000 | 0 | 0 |
| TOTAL RS. : | | TOTAL RS. : | 1500000 | 1500000 | 1522822 |

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4) FC/MIN/2023-24/4: Approval for Examination Budget for the year 2023-24

Following the "Utilization of Proposed Budget for the Year 2022-2023" discussion, the Member Secretary presented the **Examination Budget** to the Finance Committee. (As per Annexure 'B')

- She informed the members that the NEP 2020 implementation has resulted in an increase in the number of UG Part I and PG Part I courses being offered to the students, which will inevitably result in significant examination costs. As a result, additional funds have been set aside in the budget for expenditures associated with paper setting and evaluation, as well as stationery and printing expenses required for examinations.
- Dr. Ms. V K Purohit informed the committee that an estimated budget of Rs. 12 lakhs had been set up for the purchase of an upgraded technology-based photocopy machine with additional features in order to reform the examination department.
- Additionally, Dr. Purohit told the committee that the college had received autonomous status in September 2019; this status was put into effect for first-year undergraduate and graduate students in 2020-21. Students who registered for UG/PG degrees with autonomous status in the academic years 2020-21 will receive their first UG/PG degree from the college and the Parent University in the academic years 2023-2024. The Member Secretary also informed the members that the college needs to organise a "**Grand Convocation Ceremony**". This needed the college to pay convocation fees to the parent university, purchase a "*Graduation Ceremonial Mace*", host the chief guest, plan the ceremony, spend funds on convocation robes and a grand pendol, and pay for the packing and postage expenses of 'Degrees' to the students. The Member Secretary informed the members that a provision of Rs. 8.65 lakhs has been made for convocation ceremony.
- The Committee's Chairman advised creating a budget line item for "**Renovation of Examination Department**" and "**Furniture Expenses for Examination Department**" as the examination department would be relocated to the "A" Building (Main Building), which needs repairs and restoration. Thus, two provisions totalling Rs. 1500000 and Rs. 900000/- have been made.

The Members of the Committee concurred with the above.





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Vote: All in favour

Resolved: Motion carried

5) FC/MIN/2023-24/4: Approval for Examination Related fees charged to the students & Examination Remuneration

The Semester End Examination is used to measure individual students' performance and to provide a customized learning environment. Examination fees are charged to each student to cover administrative and examination costs. The fees received are used to cover the costs of the examination, such as remuneration for paper setters, supervisors, examiners, moderators, and the issuance of statement of marks. Dr. Ms. V K Purohit, Member Secretary, presented the Examination Remuneration Manual prepared. She informed the members that the fees charged to the students are at par as those charged by the Parent University. Respected Finance and Accounts Officer, PAH Solapur University accepted the examination compensation to be given to the faculty and non-teaching staff, **subject to a revision in the Scrutiny Charges of Answer Papers at Rs. 1/- instead of Rs. 0.50 ps.**

MANUAL FOR EXAMINATION REMUNERATION – 2023-24

REMUNERATION FOR PAPER SETTING:

| Sr. No. | Course | Remuneration | |
|---------|---------------------|----------------|----------------|
| | | Marks Above 50 | Marks Below 50 |
| 1 | B.A. (I, II, & III) | 300 | 200 |
| 2 | B.Com (I, II & III) | 300 | 200 |
| 3 | BBA (I to VI) | 300 | 200 |
| 4 | B.Sc. (I to VI) | 300 | 200 |
| 5 | BCA (I to VI) | 300 | 200 |
| 6 | MA Part I & II | 350 | 250 |
| 7 | M.COM I & II | 350 | 250 |





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| | | | |
|---|----------------------|-----|-----|
| 8 | M.Sc. (All Subjects) | 350 | 250 |
| 9 | B.J. & B.Lib | 350 | 250 |

REMUNERATION TO EXAMINER:

| Name of the Examination | Class | Marks Above 50 | Marks Below 50 |
|-------------------------|----------------------------------|----------------|----------------|
| UG | BA Part I, II & III | 12 | 6 |
| | BCOM Part I, II & III | 12 | 6 |
| | BBA & BCA Part I, II & III | 12 | 6 |
| | B.Sc. Part I, II & III | 12 | 6 |
| | B.Sc. ECS I, II & III | | |
| PG | MA Part I & II | 15 | 8 |
| | MCOM Part I & II | 15 | 8 |
| | M.Sc. Sem I to IV (All Subjects) | 15 | 10 |
| | B.J. & B.Lib | 15 | 10 |

REMUNERATION (ALLOWANCE) TO MODERATOR:

| Sr. No. | For Answer Books | Marks Above 51 | Marks Below 51 |
|---------|------------------------------------|----------------|----------------|
| 1 | Total No. of Answer Books up to 50 | 200 | 100 |
| 2 | More than 50 & up to 100 | 300 | 200 |
| 3 | More than 100 & up to 150 | 450 | 250 |
| 4 | More than 151 & up to 250 | 600 | 300 |
| 5 | For More than 251 Answer Books | 700 | 350 |





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| Sr. No. | Details | Rate |
|---------|--|-----------|
| 1 | Minimum Remuneration for Assessment of Answer Books UG | Rs. 200/- |
| 2 | Minimum Remuneration for Assessment of Answer Books PG | Rs. 250/- |
| 3 | Minimum Remuneration for PG Practical Examination | Rs. 300/- |
| 4 | Auto Charges | Rs. 200/- |

REMUNERATION FOR THEORY EXAMINATIONS:

| | | |
|-------------|---------------------------------------|-----------|
| Per Session | Principal/Director as Chief Conductor | Rs. 200/- |
| Per Session | Senior Supervisor (Internal) | Rs. 150/- |
| Per Session | IT Coordinator | Rs. 150/- |
| Per Session | Clerk | Rs. 100/- |
| Per Session | Attendant cum waterman | Rs. 50/- |
| Per Session | Bellman | Rs. 50/- |
| Per Session | Night Watchman/Scavenger | Rs. 50/- |

Remuneration to Staff at Cap Center

| Sr. No. | | Per Day |
|---------|----------------|-----------|
| 1 | Director | Rs. 500/- |
| 2 | Cap in Charge | Rs. 500/- |
| 3 | Clerk | Rs. 250/- |
| 4 | Peon | Rs. 150/- |
| 5 | Security Guard | Rs. 200/- |





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Remuneration to Flying Squad Members

1. Rs. 300/- Two Session of One Day + TADA as per rules
2. Rs. 150/- - One Session of One Day + TADA as per rules

Remuneration to Lapses Committee Members

- Special Allowance of Rs. 400/-

RULES FOR CAP

| Sr. No. | No. of Answer Sheets | Director | Coordinator | Clerk | Peon |
|---------|----------------------|----------|-------------|-------|------|
| 1 | Less than 50000 | 1 | 1 | 2 | 2 |
| 2 | 50000 to 1 lakh | 1 | 2 | 3 | 4 |
| 3 | More than 1 lakh | 1 | 3 | 4 | 6 |

Practical Paper Setting

| Sr. No. | Class | Remuneration Rs. |
|---------|---|------------------|
| 1 | B.C.A. – Sem I and II (Practical) | 100/- |
| 2 | B.C.A. Sem III and IV (Practical) | 150/- |
| 3 | B.C.A. Sem V and VI (Practical) | 300/- |
| 4 | B.A. Part I and II Practical (Geography/Psychology) | 150/- |
| 5 | B.A. Part III (Practical) (Geography/Psychology) | 150/- |
| 6 | MA (Psychology & Geography) Practical | 200/- |
| 7 | B.Sc. Part I (Practical) (Except Statistics) | 100/- |
| 8 | B.Sc. Part II (Practical) (Except Statistics) | 250/- |
| 9 | B.Sc. Part III (Practical) (Except Statistics) | 300/- |
| 10 | B.Sc. Part I (Practical)(Statistics) | 75/- |
| 11 | B.Sc. Part II (Practical)(Statistics) | 75/- |
| 12 | B.Sc. Part III (Practical)(Statistics) | 75/- |
| 13 | M.Sc. (All Subjects) (Practical) (Chemistry) | 200/- |
| 14 | Translation (English to Marathi) (per SET) | 75/- |
| 15 | Answer Key Per Set | 100/- |





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Practical Examinations

| | |
|--|-----------|
| Lab Supervisor per day | Rs. 125/- |
| Lab Expert per day | Rs. 80/- |
| Lab Assistant/Store keeper per day/Jr. Clerk | Rs. 50/- |
| Lab Attendant/Field Collector per day | Rs. 40/- |
| | |

Practical Remuneration

| Class | Name of the examination & Course | Rate Rs. | | |
|------------------|--|----------|------|-----|
| | | I | II | III |
| BA | Geography/Psychology | | | *50 |
| MA | Geography/Psychology | *10 | *10 | |
| MCOM/M.A. | Viva Voce - Allowance | | *100 | |
| | Project Report | | *20 | |
| BBA | Viva Voce & Project Examining | | | *20 |
| BCA | Practical | 30 | 50 | 80 |
| B.Sc. /B.Sc. ECS | Practical | *30 | *50 | *80 |
| M.Sc. | Project | *30 | *30 | |
| | Practical (per candidate, per examiner, per practical per day subject to minimum of Rs. 25/- per day to each examiner) | | | |
| BA/BCOM/BSc/BBA | Physical Education (Compulsory) I | *10 | | |
| | Oral | *20 | | |
| BA/BCOM/BSc/BBA | Environmental Studies (Project) | | *5 | |
| BJMC/BLib | | *20 | | |

- Indicates per candidate irrespective of practical and examiners





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| | |
|--|-------------------|
| Minimum Remuneration for UG & PG Practical Examination | Rs. 300/- |
| Local Conveyance Allowance | Rs. 400/- |
| Outsiders (Travelling Allowance (ST Charges)) | Actual ST Charges |
| Auto Charges | Rs. 200/- |

| | |
|--|--|
| Special Allowance for examination work (for Local Colleges) | Rs. 400/- |
| For Paper Setters, Examiners & Moderators from Outside Solapur City | |
| <ul style="list-style-type: none">Dearness AllowanceTravelling AllowanceAuto Charges | Rs. 400/- Bus Fare: Actual Fare Rs. 200/- |

The committee was also informed that the examination department also gives photocopies of the answers sheets to the students who demand them after the announcement of the final results. The department also offers the students' facilities for the reevaluation of answers papers and the verification of marks. The college's examination department charges the following fees for the same.

- Photocopy of Answer papers - Rs. 200/-
- Re-valuation of Answer papers - Rs. 500/-
- Verification of Marks - Rs. 100/-

The Committee Members accepted the same.

Vote: All in favour

Resolved: Motion carried

5) FC/MIN/2023-24/5: Approval for Autonomous Annual Budget for the year 2023-24

Shri Vajinath Swami, Accountant, presented the Annual Budget prepared for the financial year 2023-24. The members approved the budget after considering some suggestions given by Respected Shri Shrenik Shah, Finance & Accounts Officer, PAH Solapur University, Solapur.





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6) Any other issue with the permission of the Chair.

As there were no other issues, the meeting was concluded.

Prof. Dr. Ms. Vandana K. Purohit. Member Secretary, Finance Committee expressed sincere thanks to all the members for their presence and active participation.

Prof. Dr. Ms. Vandana K. Purohit

Member Secretary, Finance Committee



Dr. R V Desai

I/c. Principal





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SANGAMESHWAR COLLEGE, SOLAPUR [AUTONOMOUS]

PROPOSAL FOR UGC GRANTS FOR AUTONOMOUS COLLEGE

2023-24

(Annexure 'A')

| RECEIPTS | Rs. | PAYMENTS | Rs. |
|-----------------|---------|---|---------|
| Grants from UGC | 1500000 | Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes | 5000 |
| | | Orientation and re-training of Teachers | 5000 |
| | | Re-designing courses and development of teaching/ learning material | 150000 |
| | | Workshops, Seminars, Conference, Meetings (BOS, Academic Council etc.) | 250000 |
| | | Examination Reforms | 5000 |
| | | Furniture - Office, Classroom, Library & Laboratories, Knowledge Resource Centre | 400000 |
| | | Renovation and repairs not leading to construction of a new building | 300000 |
| | | Extension Activities | 15000 |
| | | Office equipment, teaching aids and laboratory equipment | 355000 |
| | | Guest/Visiting Faculty | 5000 |
| | | Capacity Building for teachers | 5000 |
| | | Development of Area Study Programmes | 5000 |
| TOTAL RS. : | 1500000 | TOTAL RS. : | 1500000 |




I/c. Principal

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SANGAMESHWAR COLLEGE, SOLAPUR [AUTONOMOUS] EXAMINATION BUDGET FOR THE YEAR 2023-24

ANNEXURE 'B'

| RECEIPTS | | | PAYMENTS | | |
|--|------------------|---|-------------------------------------|---|---|
| Budgeted Receipts 2022-23 Amount (Rs.) | | Budgeted Receipts* 2023-24 Amount (Rs.) | Budgeted Exps. 2022-23 Amount (Rs.) | Particulars | Budget Expenditure 2023-24 Amount (Rs.) |
| 3369520 | Examination Fees | 6513690 | 750000 | Printing of Answer Books& Question Paper | 1000000 |
| 0 | Convocation Fees | 865900 | 500000 | Paper Setting including Model Answer Key | 300000 |
| | | | 250000 | Supervision Remuneration | 300000 |
| | | | 900000 | CAP Exps. Including Assessment and Moderation | 650000 |
| | | | 300000 | Practical Examination | 300000 |
| | | | 350000 | Stationary and Miscellaneous | 750000 |
| | | | 250000 | Examination Reforms - Equipment | 1200000 |
| | | | 0 | Convocation Exps. | 865900 |
| | | | 0 | Renovation of Examination Building | 1000000 |
| | | | 0 | Furniture for Examination Wing | 500000 |
| | | | | Honorarium Exps. | 350000 |
| | | | 0 | Sundry Exps. | 163690 |
| | | | 69520 | Surplus | 0 |
| 3369520 | TOTAL RS: | 7379590 | 3369520 | TOTAL RS. : | 7379590 |



[Signature]
Dr. R. V. Desai
I/c. Principal

